

*Metodo. International Studies in Phenomenology  
and Philosophy  
Author Guidelines*

**Manuscript Submission**

Submission of a manuscript implies:

- That the work described has not been published before;
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- That its publication has been approved by all-coauthors, if any, as well as by the responsible authorities – tacitly or explicitly – at the institute where the work has been carried out.
- That the publisher will not be held legally responsible should there be any claims for compensation.

Authors wishing to include figures, table, or text passages that have already been published elsewhere are required to obtain permission from the copyright owner(s) and to include evidence that such permission has been granted when submitting their papers. Any material received without such evidence will be assumed to originate from the authors.

The manuscript can be submitted as a .doc or a .odt editable file through the dedicated section of the site.

The file containing the manuscript should include the complete text, references, tables and figures. It should be prepared for anonymous refereeing, with revealing acknowledgments and self-identifying references removed.

Articles should be no longer than 50.000 characters, including footnotes and empty spaces, excluding bibliographical references. Longer articles can be considered, but will be published only in

exceptional cases. Invited articles can be longer than 50.000 characters, as in these cases the length of the manuscript can be planned with the editors.

Metodo publishes book-reviews and short discussion-papers commenting on articles previously appeared in this journal. If you plan to write and submit a review please contact the editorial staff before submitting it. Book-reviews and discussion pieces are subjected to peer-review process as if they were articles.

Along the file containing the manuscript please submit a separate .doc or .odt file containing:

- The name(s) of the author(s);
- A concise and informative title for the work submitted;
- The affiliation(s) and address(es) of the author(s);
- The e-mail address(es) of the author(s);
- An abstract of the work submitted. Abstracts should be no shorter than 100 words and no longer than 150 words. Please do not use the abstract undefined abbreviations or unspecified references. Abstracts are not necessary for book-reviews.

### **Text Formatting**

Headings:

- Articles should have no more than three level of headings.
- Headings may or may not have a title.

Italics:

- Italics characters should be used for emphasis and for words in foreign languages.

Abbreviations:

- Abbreviations should be defined at their first mentions and used consistently thereafter.
- Abbreviations should be defined in footnotes.
- Abbreviations can be used also inside the main text.

#### Footnotes:

- Use footnotes, not endnotes.
- References to works quoted or mentioned in the main text should be put in footnotes.
- In book-reviews, authors can quote directly in the text the book reviewed by indicating in brackets the number of the page(s) quoted.
- Works cited in footnotes should be indicated through the author/year of publication style, followed eventually by the number of the page(s) quoted.
- Example: Husserl 1913, 33-6.
- If you are not quoting from the original edition of a book you can add the date of the original publication in square brackets.
- Example: Kant 1999 [1790].

#### Acknowledgments:

- Acknowledgments of people, grants, funds, etc. should be placed on the first footnote.

#### Quotation marks:

- For quotations use «...»
- For quotations inside quotations use ‘...’
- For emphasis use “...”

#### References:

- References are listed in a dedicated section at the end of the manuscript.
- Book: Fuchs, T. 2000. *Leib, Raum, Person*. Stuttgart: Klett-Cotta.
- Book chapter: Held, K. 1972. «Das Problem der Intersubjektivität und die Idee einer phänomenologischen Transzendentalphilosophie», in Claesges, U., Held, K. (Hrsg.), *Perspektiven transzendentalphänomenologischer Forschung*. Den Haag: Martinus Nijoff.
- Edited volume: Schear, J. K. (ed.) 2013. *Mind, Reason, and Being-in-the-World: the McDowell-Dreyfus Debate*. London-New York: Routledge.

- Journal article: Fink, E. 1981. «Mondo e storia». *Il Cannocchiale*, 1/3, pp. 15-29.
- Online document: Nagenborg, M., Capurro, R. 2011. «Deliverable D.3.2.2 Ethical Evaluation». [www.capurro.de/eticadeliv.3.2.2.pdf](http://www.capurro.de/eticadeliv.3.2.2.pdf)